

 UNIVERSITI TEKNIKAL MALAYSIA MELAKA	UNIVERSITI TEKNIKAL MALAYSIA MELAKA CENTRE FOR GRADUATE STUDIES		UTeM 29/1/6 (Ver.10/2012)
	PERTUKARAN MOD PENDAFTARAN	CHANGE OF REGISTRATION MODE	

Arahan kepada pelajar:

1. Permohonan hanya boleh dibuat pada semester pertama pengajian sahaja.
2. Sila isikan borang dengan lengkap. Hanya borang yang lengkap sahaja akan diproses.

Instructions to student:

1. Application can only be made in the first semester of studies.
2. Please fill up this form completely. Only completed form will be processed.

Bahagian I (Diisi oleh pelajar) /Section I (To be completed by student)

Nama <i>Name</i>	
No. KP / Pasport <i>IC / Passport No.</i>	
No. Matrik <i>Matric No.</i>	
Fakulti <i>Faculty</i>	
Program <i>Programme</i>	
Tahun dan Semester semasa <i>Current Year and Semester</i>	Tahun/Year _____ Semester/ Semester _____
Alamat Surat Menyurat <i>Correspondence Address</i>	
No. Tel. Bimbit <i>Mobile Phone No.</i>	

Bahagian II (Diisi oleh pelajar) /Section II (To be completed by Student)

Saya memohon untuk menukar mod pendaftaran:

I wish to change mode of registration

Sepenuh Masa ke Sambilan
Full Time to Part Time

Sambilan ke Sepenuh Masa
Part Time to Full Time

Alasan/
Reason

Sila kemukakan dokumen sokongan (jika berkaitan.) /Please attach supporting document (if applicable).

*Saya maklum bahawa pelajar berdaftar yang membuat permohonan pertukaran mod pendaftaran perlu membayar caj perkhidmatan sebanyak RM 200.00 kepada Pejabat Bendahari sepertimana yang dinyatakan dalam Peraturan Akademik Pengajian Siswazah tertakluk kelulusan pertukaran mod pendaftaran.

**I am aware that any registered student who apply for change of registration mode will be charged RM 200.00 and shall pay to Bursary's Office as prescribe in the Postgraduate Academic Regulation subject to approval of the application.*

.....
Tandatangan Pelajar
Student's Signature

.....
Tarikh
Date

Bahagian III -Diisi oleh Penyelia/Dekan Fakulti

Section III - To be completed by Supervisor/Academic Advisor and Dean of Faculty

<p>Ulasan Penyelia : <i>Comment by Supervisor/Academic Advisor</i></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Sokong <input type="checkbox"/> Tidak sokong <input type="checkbox"/> <i>Recommended Not Recommended</i></p> <p>Tandatangan Penyelia : <i>Supervisor's Signature</i></p> <p>Cop Rasmi Penyelia: <i>Supervisor's Stamp</i></p> <p>Tarikh : <i>Date</i></p>	<p>Ulasan Dekan Fakulti : <i>Comment by Dean of Faculty</i></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Sokong <input type="checkbox"/> Tidak sokong <input type="checkbox"/> <i>Recommended Not Recommended</i></p> <p>Tandatangan Dekan : <i>Dean's Signature</i></p> <p>Cop Rasmi Dekan: <i>Dean's Stamp</i></p> <p>Tarikh : <i>Date</i></p>
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Bahagian IV- Untuk kegunaan PPS / Section IV- For PPS use

Tindakan Dekan:
Dean of PPS

JKTSPS

Lain-Lain
Others

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Tandatangan dan Cop
Signature and Stamp

Tarikh
Date

Keputusan / Approval:

Lulus /Tidak Lulus
Approved / Not Approved

JKTSPS Bil: _____ **Tarikh** _____
JKTSPS No. Date

Dikemaskini di dalam SMPS pada (selepas pelajar membayar caj perkhidmatan)
Updated in SMPS on (after service fee is paid by student) _____

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Tandatangan staf yang mengemaskini status
Signature of the staff updating the status

Tarikh
Date

No. Staf:
Staff No.